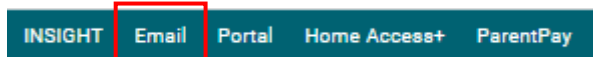


How to Log in to SIMS Options online from your student email - Your 7-step Guide

1. Access your School student email account - either at school as usual, or from home via the school website: www.heart-england.co.uk

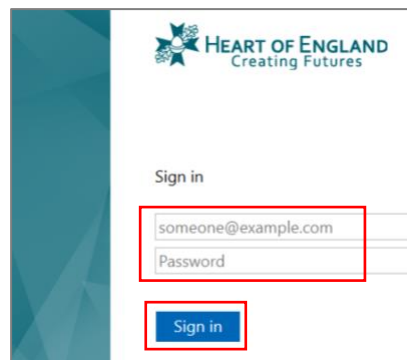
If accessing remotely from home, click the 'Email' button in the top right-hand corner of the website home page



Enter your school email address e.g. 19StudentA@heart-england.co.uk enter your password then click 'Sign In'

You will then be granted access to your school email account.

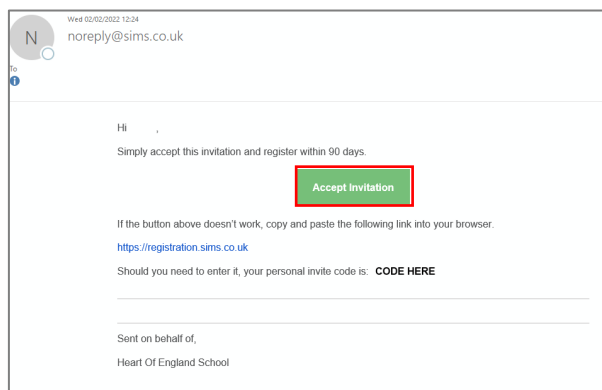
Please keep your email browser open while logging in to SIMS Options online.



2. Accept the Invitation

You will receive an email to your school email address from noreply@sims.co.uk

Click on the 'Accept Invitation' button.

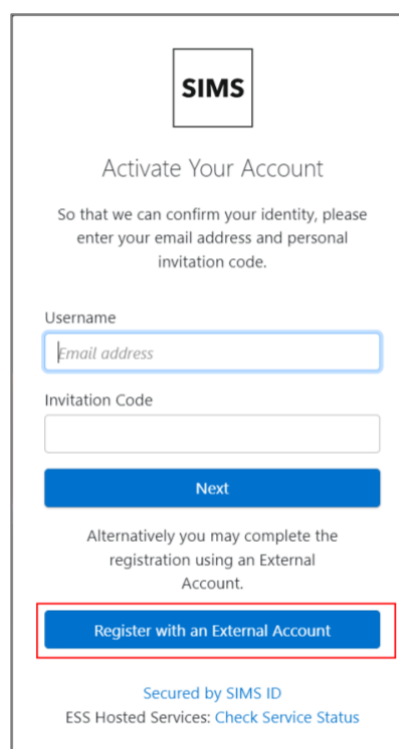
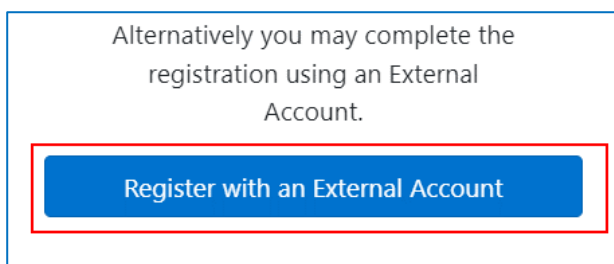


A SIMS Registration webpage will open in a new window.

3. Activate your Account

You **only** need to Click on 'Register with an External Account'

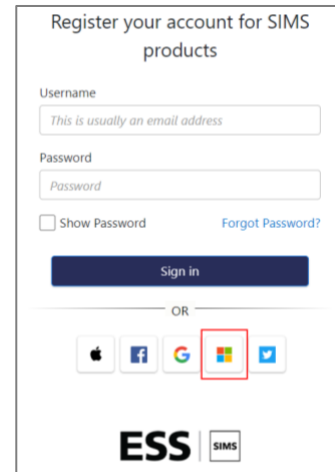
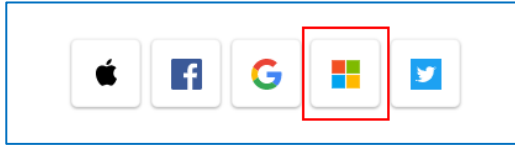
Leave all other fields blank.



4. Register your account for SIMS products - Do not worry if this step does not appear – it is not always necessary.

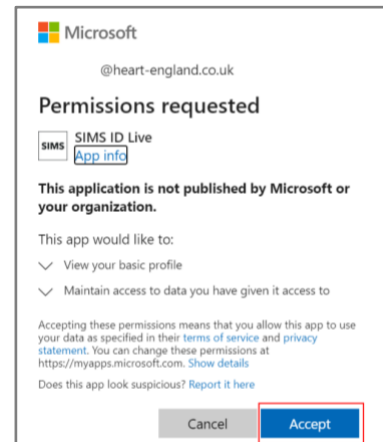
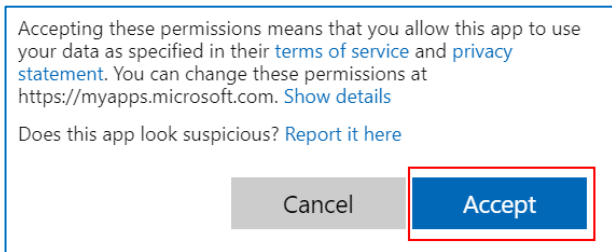
If this step does **not** appear, just move on to **step 5**.

If this step **does** appear, **only** Click on the 'Windows' button
Leave all other fields blank



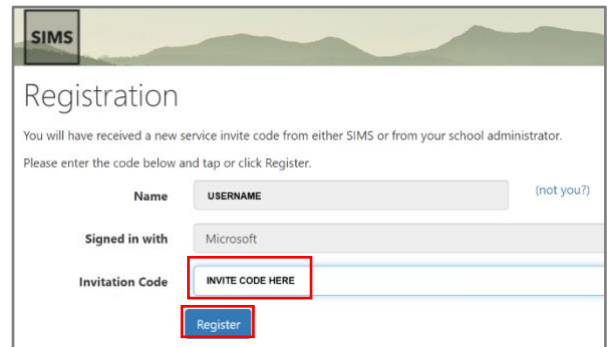
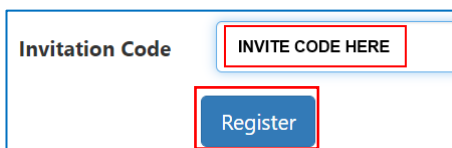
5. Permissions requested

Click the 'Accept' button



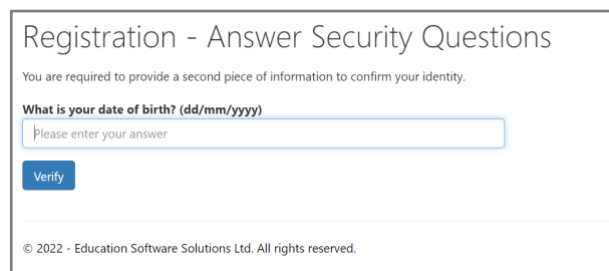
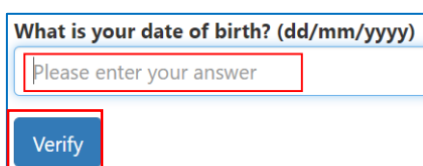
6. SIMS Registration

Enter the Invitation Code given in your email in step 2.
Click on the 'Register' button



7. Registration – Answer Security Questions

Type in your date of birth e.g. 05/03/2008
Click on the 'Verify' button



You will now see the SIMS Options screen, ready for you to enter your subject choices