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Principal:
Jacqueline Hughes-Williams

1st April 2021

Dear Parent/Carer

Here we are at the end of the Spring Term. I thought it would be helpful to outline the school's arrangements for contact tracing up to and including Wednesday 7th April 2021.

Arrangements regarding notification of positive cases in the holidays:

- Where a pupil or staff member tests positive for coronavirus (COVID-19), having developed symptoms **more than 48 hours** since being in school, **the school should not be contacted**. Parents and carers should follow contact tracing information provided by NHS Test and Trace.
- For the first 6 days after teaching ends, if a pupil or staff member tests positive for coronavirus (COVID-19), having developed symptoms **within 48 hours of being in school**, the school is asked to assist in identifying close contacts and advising self-isolation, as the individual may have been infectious whilst in school.
- There will be no pupil contact tracing by the school during the holiday period beyond the 7th April 2021

As outlined in government guidelines we will only be checking the notifications between 10 a.m. and 3:30 p.m. for the duration of the timeframe and for reasons outlined above. Please only notify us if your child received a positive test result having developed symptoms **within 48 hours** of having been in school.

If the positive result **is within 48 hours** of the pupil being last in school and is a lateral flow home test please book a confirmatory PCR test and update us.

Please do not call the school. The only e-mail address to send the notification to is COVID@heart-england.co.uk

Please do not use the above e-mail address to notify the school of a negative home tested LFT results. We appreciate there have been some



issues for some with regard to the link to our website and this is being rectified.

It would be very helpful and aid swiftness of action to include the following in your e-mail notification of a positive result :

- The date the pupil was last in school (**must be within 48 hours of symptoms developing**)
- Siblings affected and isolating
- Nature of symptom/s
- The date the test was taken and the type of test e.g. home LFT or test centre PCR
- The date of the result (if different from the date of the e-mail)
- Date of confirmatory result (follow up PCR)
- Close social contacts of the pupil and mode of transport

Please note no other e-mails or calls will be checked from the 2nd April 2021 up to and including 18th April 2021. Please notify us of any subsequent information regarding pupils isolating on the 19th April 2021 through the usual channels.

Students have today been issued with their home Lateral Flow test kits for the holiday period. We continue to recommend that testing on a Sunday and Wednesday would remain a good habit to keep to if at all possible.

Many thanks for all your support. Have a good weekend and enjoy the fresh air.

J Hughes-Williams