

## **Special Educational Needs and Disabilities (SEND)**

Your frequently asked questions answered

**1) How we know about the support your child currently gets at primary school to support their needs.**

- In the summer term of year 6 Mrs Yates (Year 7 Pastoral Manager) and Mr Chauhan-Treadwell (SENDCO) will contact primary schools to collect all appropriate information from the SENDCO and class teachers. This enables us to have an overview of the pupil's needs prior to them starting in year 7.
- This information is transferred to the schools SEND register and on or before the first day in September all staff have access to the information on the SEND register.
- Upon receipt of your child's primary school file and any specialist reports a personalised pupil profiles is created. Ideally within the first weeks of the school term. This is linked to the SEND register and shared with teachers.
- We liaise with external services to ensure all notes and information is transferred across to Heart of England School and any outside agency support will continue at secondary school if appropriate.
- Either Miss Yates, Mr Chauhan-Treadwell or Mrs Hubery (ASD lead) will make contact with you in the final weeks of July regarding your child if further information is required.

**2) How we transfer your child's details from their Primary school SEND register.**

- The SEN Code of Practice designation (e.g. SEN Support) is maintained where appropriate.
- We liaise with the primary schools and this provides us with the information we need to determine whether or not a pupil needs to remain on the SEND register.
- Any child with a diagnosis of a SEND, with supporting advice from an outside agency, will be added to the SEND register.
- All teaching staff will be informed via email and the circulation of Pupil Profiles and the SEND register is saved centrally for all teachers to access.



**3) How we ensure my child with an Educational Health and Care Plan has the same support as they have at Primary School.**

- The Local Education Authority will notify Heart of England School of any child with an Educational Health and Care Plan.
- We will then study the EHCP during the summer term of your child's year 6 to ensure that the appropriate provision is in place for year 7.
- The main details and teaching strategies of the EHCP will be circulated to staff and added to the pupil's personalised Pupil Profile.
- We will respond to the demands of the EHCP and where necessary discuss provision with our external specialists.

**4) Agencies that may be involved with your child at Heart of England School.**

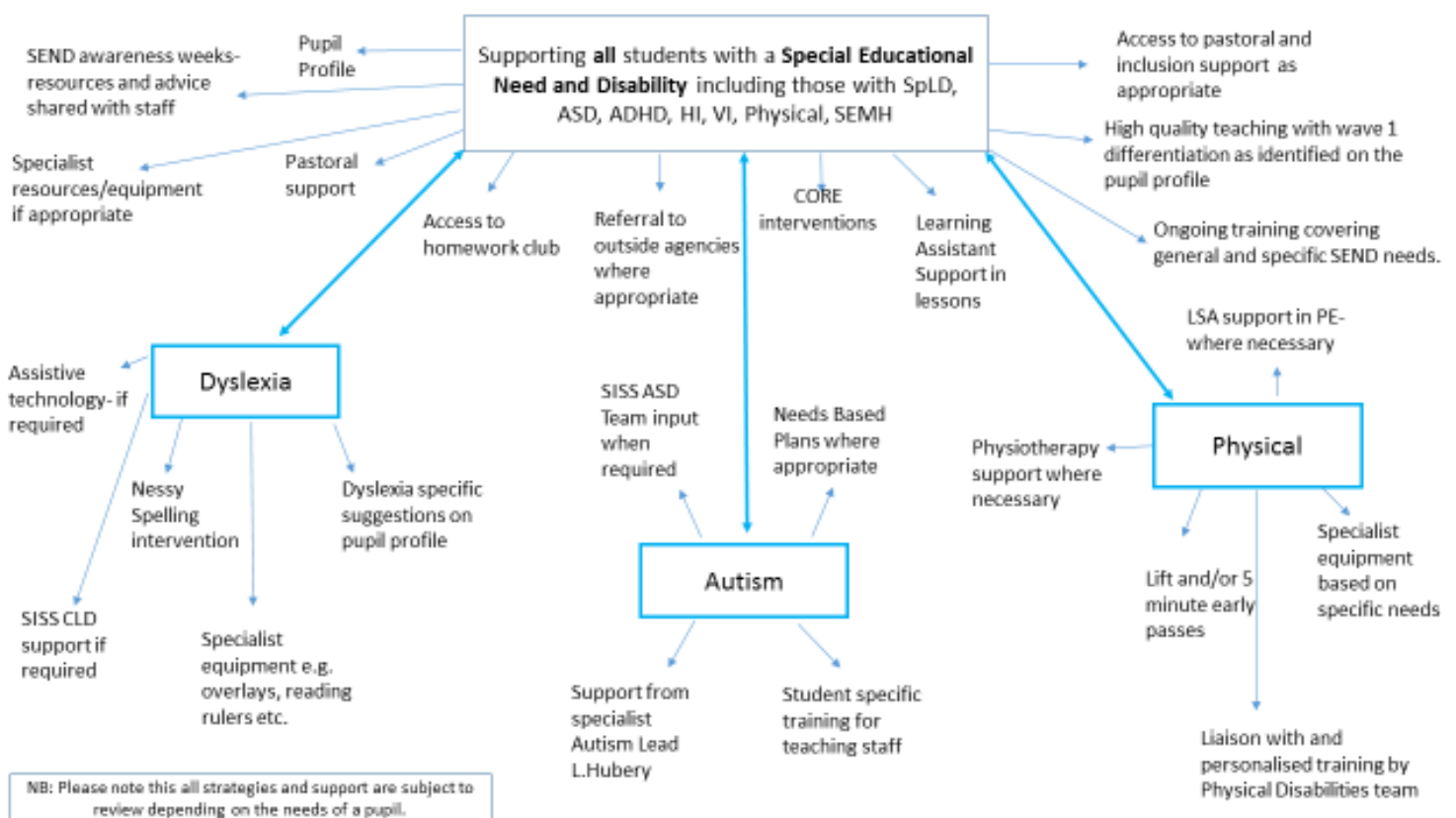
- SISS Autism Team
  - SISS Social Emotional Mental Health Team
  - SISS Communication and Learning Difficulties Team
  - SISS Hearing Impairment Team
  - SISS Visual Impairment Team
  - SISS Physical Disabilities Team
  - School nurse
  - CAMHS/Solar and their outreach services
  - Early Help
  - Solihull Educational Service (for children requiring an EHCP)
- The work of some of these agencies will continue irrespective of transfer from primary to secondary school and we will be informed and contacted by them in order for the work to continue.
- All records of previous involvement are sent to us by the primary school.
- We can also refer or re refer to our external outside agencies.
- We access the majority of our specialist support from The Specialist Inclusion Support Service (SISS). We can also make referrals to other local authority services were necessary. On transition all relevant notes and information will be passed to Heart of England School in order for us to set up appropriate interventions and specialist support.

**My child is nervous about transitioning to Secondary School, getting lost, knowing their teachers etc- how can you help?**

- Unfortunately there is still much unknown regarding September but please be rest assured that as soon as we are aware of any plans for year 6 and how their first few days/weeks will look we will communicate this

- We will be sharing a simplified, coloured coded, map of the school
- If your child has a diagnosis of Special Educational Needs and/or Disability and the “Supporting all students with a Special Educational Need and Disability including those with SpLD, ASD, ADHD, HI, VI, Physical, SEMH” does not answer your questions please contact Mr Chauhan-Treadwell SENCO

**5) How we support students with Special Educational Needs and Disabilities (see additional enlarged copy)**



**6) Who to contact regarding SEND support and concerns.**

- All matters/general matters: Form Tutor
- More significant concerns: Pastoral Managers
- Pastoral concerns: Mrs Yates- Year 7  
Ms Holdgate - Year 8  
Ms Lee - Year 9  
Ms Lydster - Year 10  
Ms Greenaway Year 11
- Autism Support: Ms Hubery
- Learning Support/SEND matters: Mr Chauhan-Treadwell - SENDCO